

Law Library Lights

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A CHAPTER OF THE AMERICAN ASSOCIATION OF LAW LIBRARIES

INTRANETS REVISITED

IMPLEMENTING INTRANET TECHNOLOGY IN THE LAW LIBRARY

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Crowell & Moring LLP

THE INTERNET IS THE FASTEST GROWING TECHNOLOGY TO HIT CORPORATIONS RIGHT? Well, not really. In today's companies the Intranet is quickly becoming the leader. LLSDC's members were treated to an in-depth discussion of this expanding tool in a section of the Technology Institute titled "Networks that Work: Inside and Outside." The seminar, held on November 24th at the law firm of Piper and Marbury, provided an inside look at the creation and method behind an Intranet. Martin R. Kalvatovic and Ned O. Kraft, both from the Smithsonian Institution Libraries, put on a display that was both interesting and mind boggling to this Intranet neophyte. Kalvatovic focused on the background and implementation of an organization's Intranet, and Kraft demonstrated how and what you can do with HTML coding. The following points were taken directly from their presentation.

INTRANET BASICS

According to *Fortune Magazine Online*, 89 percent of organizations have or are planning to implement an Intranet within the year, but what exactly is an Intranet? Kalvatovic took the group through a step by step look at the building and theory behind an Intranet. The Webopedia at <http://www.webopedia.com> defines an Intranet as a network based on TCP/IP protocols, belonging to an organization, accessible only by the organization's members. In layman's terms, an Intranet is a private web page, usually with links to outside sources, that only assigned people can access.

The combination of HTTP (Hypertext Markup Language), TCP (Transmission Control Protocol), and IP (Internet Protocol) form most of the Internet Protocol Stack and essentially enable communication between different computers. The "chain of command" is as follows:

TCP opens up a connection between two computers allowing information to be exchanged and IP is what actually transports the information between the TCP connections. Finally, when HTTP is added to the mix, documents can be transferred over the Internet. These three connectors comprise the backbone of an Intranet.

IDENTITY CRISIS

Did you ever wonder how some of the websites you access seem to know who you are? Kalvatovic explained that, in a manner of speaking, they do. Each machine connecting to the Internet has an assigned Internet protocol (IP) number that uniquely identifies it. Host computers are capable of reading the IP address and determining your access point, and the IP address is the numerical equivalent of the "host name." Currently, IP numbers can be as long as 32 bits, but IP version six will allow for a 128 bit numbering scheme to accommodate future Internet growth. IP numbers can be permanently assigned to a PC, dynamically assigned (a number of PC's in the same organization dial out through the same IP number) or simulated through a SLIP (Serial Line Internet Protocol) or PPP (Point-to Point Protocol). Intranets work using these numbers because programmers can set assigned numbers that are allowed to access the site, thereby providing security to the system.

INTRANET SETUP

Intranets can be set up to run three different ways. First, by using an HTTP server, define the directories that can be accessed only with valid IP numbers. Second, use a Local Area Network (LAN) and place HTML documents into a separate area that is accessible to specified users.

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PRESIDENT'S COLUMN

Carolyn P. Ahearn
Wiley, Rein & Fielding

WE LIBRARIANS HAVE A LONG HISTORY OF JUSTIFYING OURSELVES . . . for years many of us have had to define and defend our positions in one way or another. More recently we have had to validate why what we do costs so much. (Notice I didn't say why we cost so much). Now we are bombarded with silly questions about what will happen to us now that everything is on the Internet and the paperless office is just around the corner. And just who do these folks think will find, organize, and authenticate all the information that is on the Internet? Just who is going to plug in the information component of the paperless office? More power to them if they think the IS techies are up to the task. Those of us who have worked with Intranets or even CD-ROMs know better! IS can provide the structure, but they are vague on need and clueless as to content. Who else but librarians are ready, willing and most importantly ABLE to match the appropriate information, whatever the format, with the need?

What an exciting time to be a librarian! Information is what everyone is talking about

and to paraphrase the toy store ad . . . Information R Us! So, while we librarians may have to continue to explain to the uninitiated that while the Internet does indeed contain lots of material and electronic sources will change the way offices do research, we are in no danger of becoming dinosaurs. Of course, we can't afford to bungle the momentum and the opportunities that are coming our way, but the hour is definitely ours to seize!! What we need to do now is focus our efforts within our individual work settings to fill the information needs, whatever they may be. To quote Edgar Z. Friedenberg, "What we must decide is how we are valuable rather than how valuable we are." This defining of the contributions we have to make to the information explosion will be what defines our profession for years to come.

This is an extremely busy year for LLSDC!! There's a full slate of wonderful education programs, a proliferation of social events including SIS Dutch treat gatherings, field trips to sites like the Library of Congress, and our social outreach

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Finally, you can create access to an Intranet through diskettes and "sneakernet." If you would like to provide information to specific users but do not have an HTTP server or do not want to bother with a LAN setup, you can download documents to a disk for people to use. Any of the above three platforms can be easily set up. All you need is an HTML editor, a graphics editor and a document generator to create your network.

An Intranet can be used for many different purposes within an organization, but some of the documents commonly mounted on one include policy and procedure manuals, employee benefits information, software user guides, pathfinders, style guides, library catalogs, seminars, maps, press releases and quick reference guides. Libraries in particular might consider using an Intranet to make available documents like interlibrary loan forms, technical services documents, request forms, databases and some electronic journals. Basically, any information that is of importance to your organization can be made accessible through an Intranet.

INTRANET MYTHS

Even with many organizations using Intranets, misconceptions surround them. Although initial setup costs might seem low, remember that as the Intranet grows you will need a faster server, increased disk space, better applications, increased bandwidth, and more support staff. People will not necessarily use the Intranet just because you have created it. You will need to market and promote it in any way possible, and then keep it up to date with useful information. Regardless of company size, Intranets can help increase productivity. They are a lasting technology, not just another buzzword. Intranets can be used across a variety of platforms, but more advanced applications and technologies make that more difficult. Just as an Intranet does not require an Internet connection, an Intranet is also not limited to being an internal web site, as applications like newsgroups, push technology and chat can all be added. To see more Intranet myths dispelled, visit <http://intrack.com/intranet/int-myth10.shtml>.

WHY HTML?

After learning a little about how to set up an Intranet, we needed to know how to put information on it in an attractive presentation. Kraft has a love of HTML and demonstrated how simple it is to create your Intranet pages. Many

people still assume that to create a document in HTML you have to know the proper coding, but that is not necessarily true. HTML documents can now be created as easily as using word processing software, just by using the right programs. Netscape's Editor allows you to create the document on a blank page and then Editor will automatically code it for you. This software can be downloaded from the web at <http://home.netscape.com/computing/download/index.html>.

Many firms are already using Intranets to their advantage and many more will be joining them. With the few simple strategies and programs demonstrated by Kalfotovic and Kraft, creating Intranets with HTML documents is no more difficult than typing up a Word document. Intranet creation may well be another way for the law librarian to help his or her organization better manage the information network.

SUGGESTED READINGS:

Books

Jeff Greenberg with J. R. Lakeland. *A Methodology for Developing and Deploying Internet and Intranet Solutions*. Prentice Hall, 1998. ISBN: 0132096773.

List Price: \$41.00.

Jennifer Stone Gonzales. *The 21st Century Intranet*. Prentice Hall, 1998. ISBN: 013842337. List Price: \$39.95.

Steven L. Guengerich, editor. *Building the Corporate Intranet*. John Wiley & Sons, 1996. ISBN: 047116268X.

List Price: \$39.99.

John W. Fronckowiak. *Building an Intranet for Dummies*. IDG Books Worldwide, 1997. ISBN: 076450276X.

List Price: \$29.99.

Ed Tittel. *The Intranet Bible*. IDG Books Worldwide Inc., 1997. ISBN: 0764580132. List Price: \$49.99.

Articles

Barbera, J. (1996). "The Intranet: a new concept for corporate information handling." In D. Raitt (Ed.), *Online Information 96: 20th International online information meeting proceedings*. (pp. 187-193). Oxford: Learned Information Europe.

Bater, B. (1997). "The inclusive Intranet: linking into legacy systems." *Aslib Proceedings*, 49(1), 2124.

Davenport, T. H., & Prusak, L. (1993). "Blow up the corporate library." *International Journal of Information Management*, 13, 405-412. ■

VICE PRESIDENT/PRESIDENT ELECT

LYNN DAVIS-GABRIEL

Employment: Client and Information Services Manager, McGuire, Woods, Battle & Boothe LLP, Washington, DC, 1996-present. Reference Librarian, Hale and Dorr LLP, Boston, MA, 1993-1996. Assistant Librarian, Nutter, McClennen and Fish, Boston, MA, 1992-1993.

Education: Began course of study for Master's Degree in Business Administration, Virginia Tech. Master's Degree in Library and Information Science, Simmons College. A.B., Boston College.

Professional Activities: AALL member 1992-1998. LLSDC member, 1996-present; Chair Internet Focus Group, 1997-1998; Chair Public Relations Committee, 1998-1999. Association of Boston Law Librarians member, 1992-1996; Chair new members' Committee, 1994-1996.

Publications: "Hale and Dorr and the Internet," *PLL Perspectives*, v.6, no. 4 (Summer 1995): p. 10. "Library/MIS Communication: Results of a Survey," *Trends in Law Library Management and Technology*, v.7, no. 6 (February 1996): p.1-4.

Statement: Our professional lives are changing rapidly and in sometimes unexpected ways. In the past few years, LLSDC has taken an aggressive role in helping us keep up with changes in technology, client needs, and expanding roles. I hope to continue that role by encouraging the many diverse activities in the chapter and continuing to bring in the best ideas from other chapters throughout the country. With such an unparalleled membership, I think the best thing any leader of this organization can do is to facilitate the constant sharing of ideas and experiences that allows us to learn from one another.

MICHELLE WU

Employment: Head of Public Services, George Washington University Law Library, July 1998-present. Computer Services Librarian, George Washington University Law Library, March 1997 - June 1998. Government Documents/Reference Librarian, George Washington University Law Library, Sept. 1995- Feb 1997.

Education: M.L.S., with a certificate in law librarianship, University of Washington. J.D., California Western School of Law. B.A., University of California at San Diego.

Professional Activities: AALL member, 1994-present; CRIV, 1996-1998; New Products Award subcommittee chair, 1997-98. LLSDC member, 1995-present; Publications co-chair, 1998-99. ALA member, 1995-1996.

Publications: co-authored "Researching Maryland

Law," Parts I and II, 40 (1 & 2) *Law Library Lights* (1996). Co-authored "Practitioner's Research Guide, Researching Government Contracts Law on the Internet," 27 *Public Contract Law Journal* 179 (Fall 1997). Coauthored revised "Practitioner's Research Guide, Researching Government Contracts Law on the Internet," (forthcoming Spring 1999). GPO Browse Topics, Procurement Web Page (created and maintained, 1996-mid 1998). *Legal Information Alert* (book review, 1996).

Statement: As our profession rushes to adjust to electronic formats and changing legislation, it is more important than ever to stay focused and on top of issues that impact law libraries, both locally and nationally. We need to assess new technologies, how they impact libraries, and whether or not they improve library services. Implementing technology for technology's sake ultimately will not serve all libraries' needs. By anticipating changes and by thoroughly assessing them, LLSDC can become a leader in library innovation and in "steering" technology towards a path beneficial to law libraries. Toward this end, LLSDC needs to cultivate dialogue between members, encourage active participation of all members, and forge stronger connections with other law library societies. Through the sharing of information and the dedication of the Society's members, we will be well prepared for the millennium and the changes that it will bring.

CORRESPONDING SECRETARY

NANCY CROSSED

Employment: Cataloging/Reference Librarian, American University Law Library, 1996-present. Reference Librarian, Prince George's County Memorial Library System, 1995-1996.

Education: M.S.L.S., Catholic University. B.S., University of Maryland University College.

Professional Activities: AALL member, 1995-present. LLSDC member, 1995-present. DC LAW-CATS member, 1996-present. Speaker for LLSDC Academic SIS program "Publishing As An Aspect of Career Development" at INEX '98.

Publications: "Cataloging Faculty Writings and Course Evaluations," *Law Library Lights* vol. 41 no. 2 (Nov./Dec. 1997).

Statement: I would like the opportunity to serve LLSDC as Corresponding Secretary. Membership renewal and maintaining the master calendar are the primary duties of the position. LLSDC has always been an active organization and membership renewal is essential for the continued strength of the organization. The accessibility of

the calendar has been a convenience I have appreciated and will continue to maintain.

EVE VALDIVIA

Employment: Library Information Services Asst./Trainer, Spiegel & McDiarmid, July 1998-present. Library Asst./Reference Asst., Sughrue, Mion, Zinn, Macpeak & Seas, June 1997-July 1998. Library Asst., Howrey & Simon, June 1995-June 1997. Library Technical Asst., University of Illinois at Chicago Health Sciences Library, March 1993-December 1994. Library Building Manager, University of Illinois at Chicago Main Library, 1990-1992. **Education:** B.S., University of Illinois at Chicago. **Professional Activities:** AALL member, 1997-present; Internet Room Volunteer at AALL Meeting, Baltimore 1997. LLSDC member, 1995-present; Social Committee, Private Law Library SIS, 1997-present; Mentoring Committee, 1997; Volunteer LLSDC Information Booth at AALL Meeting in Baltimore 1997.

Statement: I became a member of LLSDC when I was given my first opportunity to work for a law firm. LLSDC was and still is a wonderful resource for networking, especially for newcomers. In my experience, members are eager to help each other and share their knowledge. They're always willing to contribute their insight. Presently, I have reciprocated by volunteering for LLSDC for special projects as well as becoming involved in committees. A more involved role would be a member of the Executive Board. LLSDC has done so much for me professionally that I'd like to do more for the organization and its members.

ASSISTANT TREASURER/TREASURER

LESLIE LEE

Employment: Collection Services Librarian, GWU Law School Library, May 1997-present. Reference Librarian, GWU Law School Library, September 1995-May 1997.

Education: M.L.S., University of Pittsburgh. J.D., Boston College Law School. B.A., University of California, Los Angeles.

Professional Activities: AALL member, 1995-present; Committee on Mentoring, Retention, and CONELL 1996-1998; Academic SIS, 1995-present. LLSDC member, 1995-present; Co-Chair Publications Committee, 1998-1999.

Publications: Contributing author, "Researching Administrative Law," in *A Beginning Lawyer's Research Companion* (1997). Co-author, "Practitioners' Research Guide: Researching Government Contracts Law on the Internet," *27 Pub.*

Cont. L. J. 179 (1997); Co-author, "Researching Maryland Law (Part I)," *Law Library Lights* (Sept./Oct. 1996); "A Guide to Legal Research for the District of Columbia," *Legal Research Guide Series*, Jacob Burns Law Library (1996).

Statement: Although I enjoy my work at the Jacob Burns Law Library, I realized early on that my professional life could not involve simply attending to my day-to-day responsibilities. For me, striking a balance between the day-to-day "stuff" (I think that's the technical term that describes what I do) and involvement in activities beyond my immediate surroundings is essential for professional, as well as personal, growth. If asked to state why I would want to play a larger role in LLSDC, I'd have say that it's because I am most impressed by the strong sense of collegiality and the high degree of creativity of the people I've met through my work on the Publications Committee, and through various LLSDC programs and events that I've attended. If elected, I would be honored to serve LLSDC and its members as Assistant Treasurer/Treasurer.

MYRA WILSON

Employment: Assistant Librarian, Skadden, Arps, Slate, Meagher & Flom, DC, 1992-present. Librarian

Alert Publications

ian, Skadden, Arps, Slate, Meager & Flom, Brussels, Belgium, 1991-92. Editor of *Brussels Weekly*, a newsletter for the official American community, 1988-91. Reference Librarian, Montgomery College; Business and Reference Librarian, Montgomery County Public Libraries, 1984-88. Reference Librarian, Graduate School of International Studies, Geneva, Switzerland, 1980-84.

Education: M.L.S., University of Maryland. B.A., Smith College.

Professional Activities: LLSDC member, 1992-present.

Statement: I look forward to being more active in LLSDC. I think it's good to have a professional organization and I'd like to do what I can to help out.

BOARD

ODELL DEHART

Employment: U.S. Dept. of State Law Library, 1988-present. Baker & Botts, (Houston), 1981-83.

Education: M.L.S., North Texas State University. B.A., University of Texas.

Professional Activities: AALL member, 1988-present. LLSDC member, 1988-present.

WILLIAM H. GRADY

Employment: Librarian, Paul, Hastings, Janofsky

and Walker, Washington, DC, 7/1998-present. Librarian, USF&G Insurance, Baltimore, MD, 1985-1998. Reference Librarian, University of Richmond Law Library, 1981-1984. Librarian-trainee, US Department of the Interior Law Branch Library, 1980-81.

Education: B.A., Northwestern University. J.D., Northwestern University. M.L.S., Catholic University of America.

Professional Activities: LLSDC member, 1982-present. LLAM member, 1985-present; Secretary/Treasurer, 1987-1991. AALL member, 1981-present.

Statement: Although I have been a member of LLSDC for years, I feel like I am just joining the DC library community full-time since I have been at Paul, Hastings, working in downtown DC. I would like to participate in LLSDC to better get to know the DC Library community. My platform, if you could call it that, is to join the Board in finding ways to use the assets and income LLSDC has accumulated to actively fund activities, programs and scholarships to benefit the members. I have noted that LLSDC has accumulated a significant surplus of funds, but in my opinion has not kept pace in allocating the funds to the benefit of the members. ■

Special Counsel (Size at 90%)



THE TECHNOLOGY OF THE INTERNET PROVIDES A STRONG TOOL FOR RESEARCHING TECHNOLOGY LAW, specifically trademarks, copyrights, and patents. On November 5, 1998, Mindy Klasky, Manager of Reference Services at Arent Fox Kintner Plotkin & Kahn, led a session on Intellectual Property Resources on the Internet. More than a dozen librarians attended the brown bag lunch, which was the first in this year's series of continuing education Internet updates. Using the Arent Fox internal homepage as a roadmap, we looked at general intellectual property resources, as well as websites that focus on trademarks, copyrights, and/or patents in particular.

METASITES

We started our discussion with the basic, broad-coverage site www.intelproplaw.com. This metasite contains links to patent-, copyright-, and trademark-specific pages, which, in turn, contain links to statutes, government agencies, and other pertinent websites. In addition, the intelproplaw website contains a current awareness "matrix," where users can indicate which search engines they want to use to track the latest news about intellectual property in general, patents, copyrights, trademarks, or trade secrets.

The Franklin Pierce Law Center's Intellectual Property Mall, <http://www.ipmall.fplc.edu>, was the next stop on our overview. The IP Pointer Box on this site contains links to a variety of intellectual property sites, including the related topics of entertainment law, publishing law, licensing law, sports law, and art law. The metasite also includes links to related associations, societies, and law firms. Perhaps most importantly, the Intellectual Property Mall includes a valuable User Guide series, a series of pathfinders that instruct new researchers on finding case law in specialized reporters, using specialized Shepard's citators, and working with other specialized intellectual property materials.

We visited other metasites as well, including <http://www.legalonline.com/intellectual2.htm> (which ranks sites with stars to facilitate locating useful information), <http://www.kuester-law.com> (a site maintained by an attorney, containing a variety of practical links) and <http://www.law.indiana.edu/law/v-lib/intellect.html> (a searchable metasite with links to a variety of law firms and consultants who specialize in intellectual property). Finally, we stopped at the general purpose site maintained by the World Intellectual Property Organization <http://www.wipo.org>, which contains links to the full English-language text of treaties effecting

intellectual property (although the link to those treaties temporarily disappeared between the beginning and the end of our brown bag lunch, reminding all of us that the web environment is constantly changing).

TRADEMARK WEBSITES

Many websites focus on trademark law. The United States Patent and Trademark Office <http://www.uspto.gov> contains links to searchable trademarks, the Acceptable Identification of Goods and Services Manual, the Trademark Manual of Examining Procedure (TMEP), and the Trademark Trial and Appeal Board Manual of Procedure. Cornell University has distilled the basic legal materials in trademark law and made them available at <http://www.law.cornell.edu/topics/trademark.html>. Domain names (an emerging corner of the trademark field) can be traced through InterNIC, the organization that currently assigns names. Users can search <http://www.rs.internic.net/cgi-bin/whois> to learn who owns particular domain names, and to determine if names are available for use or registration. Finally, a variety of fee-for-service organizations,

INTELLECTUAL PROPERTY RESOURCES ON THE INTERNET

Mindy Klasky
Arent Fox Kintner
Plotkin & Kahn

Cal Info

such as Thomson & Thomson <http://www.thomson-thomson.com> have web sites, elaborating on their services or letting users perform online searches for a cost.

PATENT WEBSITES

Numerous patent sites exist as well. The United States Patent and Trademark Office site (again, <http://www.uspto.gov>) contains links to searchable patents, patent class definitions, and various internal manuals. The Law Library Resource Xchange published an article by Charles M. Knuth in July of 1997, which contains a variety of links and explanations of sites that remain useful and accurate (www.llrx.com/features/patent.htm). "Shadow" patent offices have been created that permit users to search for patents without going through the official U.S. government agency. These sites include the much-publicized IBM site <http://www.patent/womplex.ibm.com> and the EDS Shadow Patent Office <http://spo.eds.com>.

COPYRIGHT WEBSITES

Participants in the brown-bag lunch agreed that, compared to trademark and patent sites, there is a scarcity of copyright sites on the Inter-

net. The United States Copyright Office <http://lcweb.loc.gov/copyright> contains links to statutes and regulations, copyright information circulars (which provide detailed information about specific aspects of copyright law), official publications of the Office and links to other, related organizations concerned with copyright holders rights. The Copyright Website <http://www.benedict.com> contains some discussion of the fundamentals of copyright law and some discussion of "glitzy" cases. After the luncheon, Leonard Klein (one of the participants) pointed out an additional multimedia site that contains some copyright links: <http://www.batnet.com/oikoumene>, including some international materials.

ADDITIONAL INFORMATION

The above URLs were current when this issue of *Law LibraryLights* went to press, but the content of those sites is frequently updated. If you would like to receive a copy of the handouts from the brown-bag lunch (screen captures from the sites visited), please contact Mindy Klasky (email: klaskym@arentfox.com, phone: 202/857-8981). ■

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THE LEGISLATIVE RESEARCH SIS CONDUCTED A ROUNDTABLE DISCUSSION on how newly emerging electronic operations and documents have changed the way legislative librarians do legislative research and monitoring, and what databases and techniques they have found helpful. Margot Gee of Fried, Frank, Harris, Shriver & Jacobson hosted the November 27, 1998, meeting and welcomed some 25 participants to the roundtable discussion to share information about new ways of doing legislative research.

KEEPING CURRENT

J.O. Wallace of Latham and Watkins suggests subscribing to the e-mail postings available from the Majority Whip web site in the House of Representatives to receive the daily Floor schedule. The address is <http://majoritywhip.house.gov/>. Go to "E-Mail Subscriptions" to sign up for delivery of either the daily or weekly schedule to your e-mail address. He also "surfs" the web once or twice a week to discover new legislative web sites, especially touching on the House and Senate Committees web sites, which constantly change. For example, now the Senate Special Committee on Aging, <http://www.senate.gov/~aging/>, offers an on-line form for ordering their publications.

Mike Welsh from Shaw, Pittman, Potts and Trowbridge explained that Adobe files have made his life easier and have allowed him to be more proactive as he can keep "electronic" rather than paper bill files. The "electronic" bills can then be sent via e-mail to requesting attorneys, who may edit and search them on their own. The *CQ Monitor* also comes out now in e-mail format, which eases distribution. Another tool Mike uses is the listserv available through listproc@lucky.fed.gov. Through this he receives notices regarding the signing of Public Laws. The laws themselves may not be available, but the enrolled versions are. Of course, the downside of electronic access and dissemination is that the attorney can be overloaded with information.

Other discussion on electronic bill files centered around organization, either by subject or bill number. Some individuals are using PCDocs to put the information in a text file.

STORING INFORMATION

A long discussion about relations between the law library and the IS or Information Systems department revealed that relationships vary widely from organization to organization. Some librarians have much more flexibility to download and store large files and to make them searchable files than do others. Some law firm librar-

ians are quite restricted by the IS or Systems departments. One individual asked if anyone had loaded the "omnibus" appropriations bill or conference report onto their firm's Intranet. The answer was "yes" and this allowed the attorneys to search it themselves.

GPO ACCESS

The slowness and difficulty accessing GPO's web site, <http://www.access.gpo.gov> was discussed. Some librarians have been getting access through the mirror site in California <http://www.gpo.ucop.edu>. Some librarians are trying to use "snake" software tools to get documents off the web at a certain time or a certain day. Many expressed that they would have difficulty with using this type of software from their individual IS or Systems departments. Two web sites were mentioned that contain such "shareware" are <http://www.tucows.com> and <http://www.inso.com>.

ON-LINE LEGISLATIVE RESEARCH SERVICES

This proceeded into a discussion about how attorneys seem to believe that "LEXIS has everything you need," and evolved into a comparison of the good and bad points of all the on-line services. The general consensus of the group was that LEGI-SLATE is the best service for following through with legislative information (meaning if a bill is put into another measure, LEGI-SLATE will tell you and link the two items). THOMAS is not consistent in this respect and certainly LEXIS and WESTLAW are not. It was also felt that LEGI-SLATE has the best collection of hearings. LEXIS chooses what publications from the Federal News Service (FNS) it wants to put on its system. For example, there might be both statements and a transcript from a hearing, but LEXIS might only have the statements, not the transcript. The consensus of the discussion was that one can find the information one needs, but one might have to use all the existing resources (Web, LEXIS, THOMAS, WESTLAW) to get it. J.O. Wallace said that he searches the Congressional Record and the bill files on the GPO Access web site in order to get all the information on a bill or topic, or to link pieces of legislation, but admits that this is time consuming.

Of course it was discussed that the down-side of LEGI-SLATE is that it is very expensive. Several of the librarians said though that if you are not a legislative librarian, but have to perform that duty, LEGI-SLATE is essential because it is such a time-saver. Others said that they felt that only by doing articles searches on LEXIS or WESTLAW were they able to feel that they have covered all the information. Additionally, a direct

THERE MUST BE A BETTER WAY — UPDATING YOUR LEGISLATIVE PROCEDURES

Emily Howie
Crowell & Moring

subscription to the Federal News Service (FNS) is quite expensive, but FNS does have a web site, <http://www.fednews.com>, that can be searched for free to see if they have a certain publication.

NEW SERVICES AND SITES

A new CQ web-based product was mentioned, called "OnCongress," <http://www.onCongress.cq.com>. This product can be searched across all fields (Congressional Record, bill files, report language, etc.). CQ has apparently been marketing this product directly to attorneys, not going through the firm library. Soon it is expected that CQ electronic products will only be accessible through "On Congress" and no longer through CQ's "Washington Alert" service. CQ is unsure about whether to maintain retrospective files in their new product.

Several people mentioned how much they use the website <http://www.policy.com> as a good source for current documents in the news and has great links to other web sites. Someone asked what their "slant" is, or who funds this group. [Editor's note: See <http://www.policy.com/icp/about.html>.] It was mentioned that this website was the featured "Legal Website of the Week" in the November 16, 1998, issue of *LegalTimes*.

GOVERNING AUTHORITY AND STANDARDS

J.O. Wallace asked if anyone's attorneys had questioned the explanatory statements that are beginning to appear in conference reports, which refer one back to a House or Senate report for the governing authority. This means that there is no statutory authority for a provision in the report itself. Apparently, such a statement is present in the Joint Explanation of Managers in the new "omnibus" appropriations bill. This proceeded to a dialogue on the vast amount of mistakes in the "omnibus" bill and the accompanying conference report.

Lauren Gluckman of the U.S. Senate Library stated that they have been told to call the Appropriations Committees if any questions come up on what is "in" or what is "not in" the "omnibus" bill, because of the many mistakes in the legislation. An enrolled version of the bill, which might have corrected the mistakes, was waived. The final printed version of the conference report is the final authority. A dialogue followed on the lack of any type of standardization among the committees as to printing standards, etc. This has not been deemed an important topic by the leadership and so there are no rules — each committee functions on its own. Lauren Gluckman basically expressed her feelings that this will not change. The group discussed when a legislative history can now be legit-

imately "closed" these days and determined that there is not a "right" answer to this question.

FUTURE OF PRINTED RESOURCES

Committees are not printing hard copies of everything, but sometimes just putting information on their web site. Several individuals expressed concern about what will happen to old documents once they disappear from the web. The question also arose about non-printed hearings and whether they can be considered the "official version."

One librarian expressed her feelings that AALL should get involved in this question of the continued availability of electronic documents. Also there is the question of private vendors who are taking over some of the functions of the GPO. Concern was expressed as to what will happen with the bound versions of the Congressional Record, and it was announced that the Joint Committee on Printing is going out of existence at the end of the 105th Congress. This led to a discussion of the lack of concern for any type of "institutional memory," especially since the Republicans took control of the House of Representatives.

CONCLUSION

The roundtable discussion was well received by everyone attending and a second roundtable discussion will probably be held this Spring. Remember to visit the web site at <http://www.llsdc.org/gpo>. ■

CONTINUED FROM PAGE 2

programs at WETA and Martin Luther King Public Library. Behind the scenes efforts continue on various union lists and other wonderful publications like *Lights*. In addition to all this, there is a tremendous amount of work going on in preparation for the AALL meeting here in July. The Local Arrangements Committee, with its cast of thousands, is busy making local plans for the best annual meeting ever. Many members of the Society are also actively engaged in planning and presenting a number of programs at the meeting that reflect both the richness of our Washington resources, and the talent and professional commitment of our members. It's not too late to participate in many of these efforts. Make time to get away from the demands of your job and widen your horizons with an educational program. The benefits are worth the effort. Volunteer for AALL activities. Offer to serve as mentor or even apply for a scholarship or grant. Take advantage of all the LLSDC is offering this year!!! ■



SOMETIME DURING THE LAST DECADE, THE COOPERATIVE BUYING PROGRAM AROSE from the D.C. private law library community. The premise of the program was simple. The library community felt it was useful if state administrative codes, state statutes, and a variety of law reviews were owned by local firms. This plan was to allow law firms to have ready access, via inter-library loan, to the hard copy editions of these valued resources. On a strictly voluntary basis, law libraries purchased a number of sets as their budgets allowed, so that no state was left without coverage. The idea was that the benefit of having easy access to these bound editions outweighed the cost of purchasing and maintaining them. Through anecdotal evidence, it appears that local law libraries have benefited greatly from having such a neighborly agreement.

ALTERNATE FORMAT

The passage of time breeds change and libraries have not been immune. The emergence of WESTLAW, LEXIS, CD-ROM's, and the World Wide Web have forever altered the manner in which legal research is done. What has not been resolved, and differs for each library, is to what extent these other means of gathering information have replaced or supplemented more traditional means. All of the materials originally purchased under the Cooperative Buying Program are now widely available in formats other than the print edition. Combined with the budgetary stress of corporate downsizing, the question now is whether or not this community arrangement can be sustained. A recent round-table discussion cosponsored by the LLSDC Inter-Library Loan SIS and the Private Law Libraries SIS Program and Education Committee focused on this dilemma.

VOLUNTARY PROGRAM

Throughout the free flowing conversation of this meeting, a few recurring themes became evident amongst the myriad of ideas put forth. Most noticeably, the true voluntary nature of the original agreement became abundantly clear. Although the Program was a familiar notion with most of the participants, only a few could claim with any real certainty which titles they owned because of the agreement. Much was also made about the lack of any written records regarding who volunteered to own which titles. The participants concluded that permanent records may not have been kept, so as to avoid the appearance of law firms being obligated to keep certain titles despite their own budgetary and space concerns. By necessity, the group thinks that any future

attempts to reform or restructure the Program would have to be conducted in the same voluntary spirit.

PRINT PREFERENCE

As the conversation turned from the nature and origins of the Program to its utility, no argument was made against the wisdom of having a cooperative buying project. To the contrary, many comments were made regarding attorney preferences for print editions over electronic formats and the ease by which these materials were available via inter-library loan. Although there was much praise for the manner in which electronic formats have made the librarian's job easier, the consensus seems to have been that the print editions were more highly valued for various esoteric reasons. Among these were the user's ability to browse through a book more efficiently than with an electronic source and the law firm's ability to say that it is contributing to its community as a whole by making its resources available for inter-library loan. Additionally, many libraries have been committed to keeping their respective portions of the Program within their collections, thereby keeping open access to these materials quite intact. If anything, the position of many of those present was that the agreement should be preserved as much as possible until it is absolutely clear that the electronic formats have superseded the printed editions.

FUTURE OF THE COOPERATIVE BUYING PROGRAM

Obviously, the Program has been maintained without much revisiting and will most likely continue to do so for some time. No general opinion surfaced concerning the future of the program save that further discussion should be made of the issue, and steps should be taken to inventory what is still owned under the auspices of the Program and what needs to be acquired. Volunteers have stepped forward to do the work necessary to take such an inventory, determine if there are any gaps in coverage, and to seek out volunteer firms to acquire any absent titles. In due course the result of their efforts will be reported to the LLSDC community in a manner that seems most appropriate so as to again avoid the appearance of obligation. The Cooperative Buying Program is an excellent arrangement that fulfills a need within the private law library community. With the continued diligence of its volunteer firms, it will hopefully have a life to last as long as it is needed and to continue to provide a benefit to the community that created it. ■

THE PAST AND FUTURE OF THE COOPERATIVE BUYING PROGRAM

Keith V. Gabel
Beveridge & Diamond

LEXIS

THE ACADEMIC SIS IS OFF TO A GREAT START THIS YEAR. The fall picnic held at George Washington University Law Library was highly successful, as members relaxed and networked with their colleagues over a festive Italian pizza spread, topped off with spumoni ice cream and Italian cookies. Barbara Rainwater and Carol Grant were the lucky winners of the gift certificate door prizes, and Penny Zhao was honored for her fine leadership of the Academic SIS last year, with a beautiful book of photography.

The December program at the Digital Library Visitors Center of the Library of Congress exceeded all expectations, with a great presentation by Beth Davis-Brown and Bob Gee on the Digitization of Historical Legal Materials for the Law Library of Congress, and Janice Hyde's very informative demonstration of the Global Legal Information Network (GLIN). Sign on to GLIN at http://sp1.loc.gov:8092/glnp_agent/plsql/glnsignon2 or access it through the "Research Tools" section of the Library of Congress homepage at <http://www.loc.gov/>. The attentive audience represented a broad cross section of the LLSDC membership, including academics, law firm librarians, governmental agency librarians, corporate librarians, and library school students. Our thanks to Malo

Bernal, of the Law Library of Congress, for her gracious assistance in making arrangements for the programs, and Linda White, the Coordinator of the National Digital Library, for her assistance as well.

The Academic SIS will present its next program of the year on at 2 p.m. on Thursday, February 11th, at Georgetown University Law Library. Tom Jacobson, Sales Account Manager with Innovative Interfaces Inc., will speak on two topics, the Millennium Project, and Innovative's Inn-Reach Catalog software. All of the law schools within D.C. use Innovative software for their library catalogs, and this program will provide Academic SIS members with current information about the technology used in Millennium, as well as offer information concerning ways to link local INNOPAC catalogs. Discussion time, along with some light refreshments, will follow the program. We hope members from all of the D.C. law school libraries will attend, and that an interesting discussion period will be the result. ■

ACADEMIC SIS NEWS

Virginia Bryant
George Washington University Law Library

WE APPRECIATE OUR ADVERTISERS ...
SO WHEN YOU USE THEIR SERVICES,
TELL THEM YOU SAW IT IN
LAW LIBRARY LIGHTS!

GSI

LEGISLATIVE RESEARCH SIS NEWS

Catherine Rogalin
Cleary, Gottlieb, Steen
& Hamilton

THE LEGISLATIVE RESEARCH SIS IS PROUD TO ANNOUNCE that our program proposal for the 1999 AALL Annual Meeting was accepted by the selection committee. We are working with a group from the Government Documents section of AALL, whose program was also accepted. The two complementary programs are scheduled to be run back-to-back at July's meeting. Our program has been titled "Changing Lanes on the Legislative Information Superhighway," and will spotlight speakers from the Government Printing Office's Access database and the Library of Congress' Thomas system. Our plan is to show what is possible now on these sites and more importantly, what they plan for the future of the sites. The GovDocs group program, titled "Cyber Congress: Its Future and the Public Interest," will focus on Internet access to "oddball" or unofficial documents such as Committee markup

materials, CRS reports, and lobbying disclosure information, with discussion to center on what affects access to this kind of information. The programs promise to be very exciting and valuable to anyone having contact with government or legislative reference and research.

On November 17, our SIS held a roundtable discussion, "There Must Be A Better Way — Updating Your Legislative Procedures (see Emily Howie's article on the discussion). Space was limited and in demand - you might even say it was SRO! There are tentative plans for a follow-up roundtable in the late winter or early spring.

The GPO publications posting project continues, with the extremely helpful assistance of Lorelle Anderson. But send any comments on the workings or failings of this system to me.... We hope soon to see GPO pick up on the project (please!). ■

FOREIGN & INTERNATIONAL LAW SIS NEWS

Pat Gudas Mitchell
Piper & Marbury L.L.P.

Our fall program, "European Legal Resources on the Web," was a great success with an attendance of over 70 people. Barbara Sloan took us on an excellent tour, with commentary, of the numerous web sites of the European Commission and its specialized agencies.

A good starting point for your research might be <http://www.eurunion.org/infores/index.htm>. It is the European Union Information Resources page of the EU in the US, and contains all the EU

links, as well as a good alphabetical index to EU subjects on the web. Thanks to Barbara and The EU Delegation Office for hosting the seminar!

We plan to hold a brown bag lunch meeting in the spring on some very interesting pro bono asylum cases that our firm attorneys are working on. As always, if you have any special requests for topics you wish to learn more on and use for meetings, feel free to call Pat Gudas Mitchell, Piper & Marbury L.L.P., 202/861-3910. ■

FEDERAL LAW LIBRARIES SIS NEWS

Elaine Sullivan
Federal Trade
Commission Library

THE FEDERAL LAW LIBRARIES SIS MET FOR A "CHINESE BANQUET" at the Golden Palace restaurant in Chinatown on November 17. About a dozen members attended and enjoyed some good food, conversation, and information sharing. Some of the information we shared came from Carl Kessler at HHS who told us about the following: A new 3rd edition of *A Guide to Federal Agency Rulemaking* has recently been published by the American Bar Association. This guide was originally published by the now-no-longer-in-business Administrative Conference of the United States (ACUS), and is one of the basic sources on federal agency rulemaking. Carl also reported that the ABA is planning to update another former ACUS title, *Federal Administrative Procedure Sourcebook*. The Guide is currently available from ABA, and is offered at a reduced rate for federal government agencies.

SIS E-MAIL LIST

I have created an e-mail list of Federal SIS members based on the e-mail addresses listed in the

1998-99 LLSDC Membership Directory. The list is intended as a complement to the other avenues of communication available to us, e.g. this publication, the monthly *Dates to Remember*, or the LLSDC Internet site, and can also be used to share information that any of you feel would be useful to other federal law librarians. If you want to be included on this list and your correct e-mail address is not in the most recent *Membership Directory* (or the directory does not indicate that you are a Federal SIS member), please contact me and I will add you to the list. If you have information to share with other SIS members, send it to me and I will be happy to send it out to the e-mail list participants. My e-mail address is esullivan@ftc.gov.

UPCOMING EVENTS

We are working on plans for two upcoming events: a program on Intranets (February or March), and the annual Agency Day program (April or May). More about these as the plans develop. ■

MEMBER NEWS

Dorothy V. Allport, Life Member, has a slight change of address, 4801 Kenmore Avenue, Apt. 1320. Her zip should be changed to 22304-1121.

Suzanne H. Bailey, formerly a librarian at Ross, Dixon & Masback, LLP, is now the Regional Information Manager for Lexis-Nexis, 1150 18th Street, Suite 600, Washington, D.C. 20036.

Kate Clukey, Legislative Librarian at Reed Smith Shaw & McClay, is now Assistant Librarian at Gonzaga College High School.

LLSDC has received sad news of the death of Life Member **Kathryne Pace** on October 29, 1998. Kathryne worked for BNA for 38 years and had fond memories of her profession. Expressions of sympathy may be sent to her sister, Joan Nettleton, 13815 Cross Tie Road, Germantown, MD 20874-6130. Donations in her memory may be made to the American Lung Association.

Amy Schiffrin, recent member of LLSDC, has moved to 1825 R Street, N.W., Washington, D.C. 20009. New phone is (202) 232-4007, x-128.

Karen Silber, formerly the Library Administrator at LeBoeuf, Lamb is now the Law Librarian at The Bureau of National Affairs.

Julie A. Stuckey, student member, has moved. She is now at Apt.#1405, 9737 Mount Pisgah Road, Silver Spring, MD 20903 and her e-mail address is jstuckey@wam.umd.edu.

Susan Van Beek, formerly with Hawkins Delafield & Wood in New York City, is now Director of Information Services at Hebb & Gitlin, #1 State Street, Hartford, CT 06103. Her e-mail address is svanbeek@hebbgitlin.com.

Lisa Wagman of National Economic Research Associates, Inc., was married in October. Her new name is **Lisa Harrington**.

A WARM WELCOME TO
OUR NEW MEMBERS!

Terry Dempsey, Student, CUA

Marina V. Kisunko, Information Specialist, Pricewaterhouse Coopers

Michelle Kuppler, Reference Specialist, Sonnenschein Nath & Rosenthal

Donna M. Lombardo, Serials Assistant/Student, CUA, Catholic University of America, DuFour Law Library

Monique A. Long, Library Aide, Hyman, Phelps & McNamara, P.C.

Roger Lowe, Librarian, Whiteford Taylor & Preston

Anjanette Milladge, Law Librarian, Sullivan & Worcester LLP

Arnicia Rice, Interlibrary Loan Specialist, Fried, Frank, Harris, Shriver & Jacobson

Mona Saunders, Technical Services Assistant, Crowell & Moring

Melanie R. Solon, Law Librarian, U.S. Department of Labor Law Library

Patricia J. Sottile, Student, Catholic University of America

Lei Tan, Dombroff & Gilmore

Judith A. Taylor, Associate, Hall Estill Hardwick Gable Golden & Nelson

Nicole Carmela Warren, Librarian, Jordan Burt Boros Cicchetti Berenson & Johnson LLP

DIRECTORY LISTING CHANGES

Allen K. Haddox is listed in two libraries appearing on directory page 93. He is at the American Insurance Association. There is no member at the American Council of Life Insurance at this time.

Federal Communications Commission Library, Room 639, 1919 M Street, N.W., Washington, D.C. 20554, is not listed in the library section.

Pat Tobin advises of a change in her directory listing. She is not part of the Jacob Burns Law Library. Instead she is in the Government Procurement Program Office at George Washington University. ■

NEWS OF
MEMBERS

Gina Clair
Morrison &
Foerster

Telesec

CALENDAR OF EVENTS

JANUARY

- 13** LLSDC Board Meeting. Time: 9:00 a.m. Location: Wiley, Rein & Fielding, 1776 K St., NW. Contact: Carolyn Ahearn, 202/828-3103.
- 13** ILL/SIS Brownbag lunch/roundtable discussion, "ILL Protocol Revisited" Time:12:30 p.m. Location: Howrey & Simon, 1299 Pennsylvania Ave., NW, Suite 600 West. Contact: John Leigh, 202/861-3946.
- 14** Internet Resources Seminar: Medicine. Time: 12:30-2:30 p.m. Contact: Pat Keller, 202/778-9161.
- 16** LLSDC Law Day. Time: 2:00-4:00 p.m. Location: District of Columbia Martin Luther King Public Library, 901 G Street, NW. Contact: Ellen Feldman 202/434-5301.
- 19** PLL/SIS Brown bag lunch/roundtable discussion, "How the Internet Changed My Job." Time:12:30-1:30. Location: Perkins Coie, 607 14th Street, NW, Suite 800 (Between F & G Streets, NW). Contact Scott Larson, 202/789-6166

FEBRUARY

- 3** Internet Resources Seminar: Eastern Europe. Time: 12:30-2:30 p.m. Contact: Pat Keller, 202/778-9161.
- 10** ILL/SIS Monthly Meeting, "ILLs of Legislative Histories." Time: 12:30 p.m. Location: Powell, Goldstein, Frazer & Murphy, 1001 Pennsylvania Ave., NW, Suite 600 North. Contact: John Louis Leigh, 202/861-3946.
- 11** Academic/SIS Brownbag. Speaker: Tom Jacobson from Innovative Interfaces, Inc. Topic: InnView, Java, etc. Time: 12:00 noon. Contact: Virginia Bryant, 202/994-1378.
- 17** LLSDC Board Meeting. Time: 9:00 a.m. Location: Wiley, Rein & Fielding. Contact: Carolyn Ahearn 202/828-3103.
- 23** PLL/SIS Brown bag lunch/roundtable discussion, "A National Library Week to Remember." Time: 12:30-1:30 p.m. Location: Oppenheimer Wolff Donnelly & Bayh, 1350 I St., NW, Suite 200 (at corner of 14th and I Streets, NW). Contact: Scott Larson, 202/789-6166.
- 25** Technology Institute. Topic: Push Technology, Speaker: Deb Wiley from Next Wave Consulting. Time: 8:30-11:00 a.m. Location: Dickstein Shapiro Morin & Oshinsky, 2101 L Street, NW. Contact: Nancy Ciliberti, 202/328-8000. Fee: \$15/program.

MARCH

- 9** Internet Resources Seminar: Pacific Rim. Time: 12:30-2:30 p.m. Contact: Pat Keller, 202/778-9161.
- 10** ILL/SIS Monthly Meeting. Time: 12:30 p.m. Contact John Louis Leigh, 202/861-3946.
- 17** LLSDC Board Meeting. Time: 9:00 a.m. Location: Wiley, Rein & Fielding, 1776 K St., NW. Contact: Carolyn Ahearn, 202/828-3103.
- 23** Technology Institute. Topic: Copyright in an Electronic Age, Speaker: Sally Wiant, Law Library Director from Washington & Lee. Location: Morrison & Foerster, 2000 Pennsylvania Ave., NW. Contact: Nancy Ciliberti at 202-328-8000. Fee: \$15/program.
- 30** Legal Research Institute I: Primary Law - Cases, Primary Law - Statutes, Secondary Sources, Looseleaf Services. Time: 8:30 a.m. - 5:00 p.m. Location: George Washington University, Jacob Burns Law Library, 716 20th Street, NW. Fee: \$30, LLSDC members. Contact: Jane Walsh, 202/662-9199.

APRIL

- 1** Legal Research Institute II: Legislative History Sources, Administrative Law, Internet Resources, Updating Your Research. Time: 8:30 a.m. - 5:00 p.m. Location: George Washington University, Jacob Burns Law Library, 716 20th Street, NW. Fee: \$30, LLSDC members. Contact: Jane Walsh, 202/662-9199.
- 1** PLL/SIS Brown bag lunch/roundtable discussion, "Electronic Library Issues." Time: 12:30-1:30 p.m. Contact: Contact Scott Larson, 202/789-6166.
- 8** Internet Resources Seminar: Financial. Time: 12:30-2:30 p.m. Contact: Pat Keller, 202/778-9161.
- 14** LLSDC Board Meeting. Time: 9:00 a.m. Location: Wiley, Rein & Fielding, 1776 K St., NW. Contact: Carolyn Ahearn, 202/828-3103.
- 14** ILL/SIS Monthly Meeting. Time: 12:30 p.m. Contact John Louis Leigh, 202/861-3946.
- 22** Technology Institute. Topic: Space Requirements for the Future. Speaker: Joan Axelroth from Axelroth & Associates. Location: Kirkpatrick & Lockhart, 1800 Massachusetts Ave., NW. Contact: Nancy Ciliberti at 202-328-8000. Fee: \$15/program. ■



OCTOBER 21, 1998 - FINAL COPY

ATTENDANCE AND CALL TO ORDER:

PRESENT: Carolyn Ahearn, Brian Baker, Elmo Dattalo, Rita Kaiser, Barbara Fisher, Mabel Shaw, Karen Silber, Herb Somers, Ann Green, Rick McKinney, Dennis Feldt, Deborah Trocchi

CALL TO ORDER: The meeting was called to order by President Ahearn at 9:12 a.m.

MINUTES: The minutes of the September meeting were approved with corrections.

OFFICER'S REPORTS

PRESIDENT'S REPORT: The topic for the Joint Spring Workshop is Managing Web Access. The Society received a thank you note from the Fairfax Bar Association for our contribution in memory of David Trieloff. C. Ahearn wrote a letter to Dean Aversa (Catholic University of America - Library Science) upon the occasion of her announced departure, thanking her for her contribution to the profession. The new member lunch had 35 people in attendance. Steve Mellin has been appointed the LLSDC liaison to the Association of Legal Administrators' Law Relation Liaison's Committee.

VICE PRESIDENT'S REPORT: The Nominations Committee is almost done. B. Baker asked that anyone with suggestions for the Vice-President/ President-Elect call either Maureen Bryant or Brian. There was discussion regarding Society membership of the Department of Justice law librarians and whether many of them in fact belong to the Society. D. Feldt agreed to check into how many belong and why only the U.S. Department of Justice Criminal Library and Main Library appear in the Directory. The Public Relations committee is sending out a press release for the Public Outreach Committee regarding the D.C. Public Library volunteer program. The tee shirt design contest will be announced in Dates.

PAST PRESIDENT'S REPORT: E. Dattalo reported a good response for the next Public Outreach program - the D.C. Public Library session - 3 per session. The next WETA pledge drive is scheduled for December 13, 1998, in Shirlington, VA. Elmo reiterated the 15% discount offered by Gaylord and will put the reminder in *Dates to Remember*.

TREASURER'S REPORT: R. Kaiser gave an updated report of the balances for all accounts. Rita also reported that the balances were not significantly effected by the recent stock market fluctuations - no loss/gain. From the ILL SIS, the next ILL meeting is Nov. 18 at Beveridge & Diamond. There was discussion on the voice mail problem re: interlibrary loan calls. There was also discussion of co-op buying of titles. Rita will suggest that

the ILL SIS work with the PLL SIS. Rita reported that the web site is continuing to change. It was determined that a piece needs to be written for the *LLSDC Procedures Manual* regarding the web site. Rita asked to ask Emily Carr to write something for Board approval Emily has agreed to put data forms for *General Legal Publication Union List* (GLPUL) on the web site so forms will not need to be mailed to every member but only upon demand. It was reported that the GPO listing is more current due to the sharing of information gathered by Covington & Burling.

ASSISTANT TREASURER'S REPORT: B. Fisher gave an account of deposits into the checking account. Barbara also reported that the new membership directory is at the printer.

CORRESPONDING SECRETARY'S REPORT: M. Shaw reported that S. Paup is interested in electronic distribution of *Dates to Remember*. E. Dattalo will coordinate these efforts. The Education Committee has now scheduled Internet seminars in conjunction with the Internet Focus group. M. Shaw will follow up with Laura Bedard regarding her membership status.

RECORDING SECRETARY: One hundred twelve attended the Opening Reception and the Arrangements Committee received 100% payment.

BOARD MEMBER'S REPORTS

RICK MCKINNEY: The Federal SIS is still planning an agency day and a dinner. The Federal SIS is also planning a round table discussion on issues that effect federal libraries. The Legislative SIS is planning a round table and meeting. The Legislative Research SIS *Membership Directory and Sourcebook 1998-99* is due out this week and will be free to members and sold to everyone else. Rick also discussed the format of the *Union List of Legislative Histories* - paper v CD-ROM and if Rothman or someone else should publish.

DENNIS FELDT: The Mentoring Committee has planned a program to discuss career paths in law librarianship at the University of Maryland. Speakers include federal, academic, and law firm librarians and there will be a section on legal research on WESTLAW. West is sponsoring the program and in addition to their portion of the program, they will provide lunch. In the interest of fairness, the Board expressed the desire that LEXIS also be given an opportunity to participate and this will be conveyed to the Committee. The question of vendor sponsorship was discussed by the Board and members were reminded that all sponsorship needs to be cleared through the Corresponding Secretary. The Board expressed the desire to remain vendor neutral in all presentations and sponsorships.

BOARD SUMMARY

Karen Silber
Bureau of National
Affairs Library

ANN GREEN: Vladimir Chechik is working on materials for the Contemporary Social Issues Committee.

HERB SOMERS: Foreign and International SIS EU Sources on the Web to be held on October 27th and they have a good RSVP thus far. They will hold a brown bag lunch in the future. The Academic SIS had their annual picnic at GW Friday.

MANAGEMENT COMPANY REPORT

Debbie Trocchi reported that there are 783 members. There are 128 subscribers to *Law Library Lights*. Concerns regarding the printing and advertising of the *Membership Directory* were raised. Although in the past the Board had stipulated that only the back cover be made available for advertising along with internal page ads, all three covers were sold this year. Color ads were accepted as well. In the future, only one cover should be sold and only black and white ads accepted. It was suggested that the Society web address be included on all Society publications either immediately or as new items are purchased or published. A motion to accept new members as presented was passed.

OLD BUSINESS

COUNSEL CAPCON still is not responsive

about issues brought up in previous meetings. The Publications Committee requested permission to postpone the next scheduled edition of COUNSEL if need be so that more information can be obtained and other options explored. The Board approved the request.

INEX A final report was presented and indicated an overall loss for the event. The report and records were to be transferred to Brian Baker.

CHAPTER VIP PROGRAM AALL has asked each chapter to sponsor at least two people and formally invite them to the AALL conference. A final list will be presented by C. Ahearn to the Board for approval.

NEW BUSINESS

The Board discussed a member's concern of advertising on the list serve. There was discussion that periodic reminders might be posted expressing the opinion that advertising is not appropriate on the listserv. It was pointed out that the listserv is unmoderated but that only subscribers can post. The Board expressed the feeling that the best resolution would be for subscribers to respond publicly or privately to the objectionable behavior.

ADJOURNMENT: The meeting was adjourned at 11:09 a.m.

West 1/2 page ad

NOVEMBER 18, 1998 - FINAL COPY

ATTENDANCE AND CALL TO ORDER:

PRESENT: Carolyn Ahearn, Brian Baker, Elmo Dattalo, Rita Kaiser, Barbara Fisher, Mabel Shaw, Karen Silber, Herb Somers, Ann Green, Rick McKinney

CALL TO ORDER: The meeting was called to order by President Ahearn at 9:18 a.m.

MINUTES: The minutes of the October meeting were approved with corrections.

OFFICER'S REPORTS

PAST PRESIDENT'S REPORT: E. Dattalo reported the Public Outreach Committee MLK Public Library sessions continue. The WETA pledge drive is scheduled for December 13 (Sunday). Information will be on the list serve. E. Feldman will coordinate the Malcolm X Elementary School grocery receipts program. There was discussion by the Board about focusing on just one school to donate receipts to.

TREASURER'S REPORT: R. Kaiser gave an updated report of the balances for all accounts. Rita also reported there was no big impact because of recent stock market fluctuations.

ILL SIS - the next ILL meeting is today and the topic is the co-op buying program. It was sug-

gested they might want to put an article in Lights to inform the members of the co-op buying program. However, it was made clear by the Board that the cooperative program and other ILL activities are not LLSDC activities and are rather agreements among members.

Rita asked that a master plan for the Web page be developed so that the committee has some direction. Rita and Carolyn will work on this issue.

ASSISTANT TREASURER'S REPORT: B. Fisher gave an account of deposits into the checking account.

Barbara also reported that the new member tea is April 28. S. Bailey changed from regular member to associate.

CORRESPONDING SECRETARY'S REPORT: M. Shaw reported that P. Keller scheduled the Basic Legal Research Institute. The Technology Boot Camp is tentatively scheduled for February 4-5 (Friday night and Saturday).

BOARD MEMBER'S REPORTS

RICK MCKINNEY: The Legislative SIS had a round table discussion on what they do. They are also planning a new congress party. They also plan to run a two-part program on searching legislative information on the Internet at AALL

NY Public Library

called "Switching Lanes on the Legislative Superhighway." The *Union List of Legislative Histories* is in the works. They are working with Hein on the contract issues and format. They will send out a survey early next year for a 7th edition (there were 443 subscribers (for the 6th edition - half in D.C.).

The Federal SIS also had a round table discussion. They are planning a federal agency day and an Intranet round table discussion for next year.

ANN GREEN: The revised *Lights* deadline is December 1 for the January/February 1999 issue. The November/December issue should be in the mail the first week in December.

V. Chechik, chair of the Social Responsibility Committee, is investigating the possibility of coordinating a used book program. Board members briefly discussed options and obstacles. This will be communicated to Chechik.

There was a discussion on Internet Focus Group Becoming an SIS should they so desire. No proposal has been brought to the Board.

HERB SOMERS: Foreign and International SIS had the EU Sources on the Web Program on October 27th and it was very successful.

The Academic SIS has scheduled the digital library program at LC for December 3.

MANAGEMENT COMPANY REPORT

Debbie Trocchi reported that there are 793 members. There are 133 subscribers to *Lights*. No complaints have been received on advertising in the *Membership Directory*, but it was decided that further guidance is needed on color versus black and white advertising and which pages will be available. There was also discussion of the potential of an electronic format of the Directory. A working group will be formed by Carolyn to investigate the impact affecting the revenue of mailing lists.

A motion to accept new members as presented was passed (subject to Debbie checking status of Judith Taylor).

OLD BUSINESS

COUNSEL - CAPCON Carolyn met with M. Wu, L. Lee, S. Pickens and B. Dresher to renegotiate the contract. C. Ahearn reported that communication and process issues were discussed. If CAPCON responds to questions fully and gives an acceptable draft contract, we may go ahead with the next issue rather than delay a year as had been proposed.

CHAPTER VIP PROGRAM P. Kehoe will head the effort to collect names and bring recommendations to the Board.

NEW BUSINESS

NOMINATIONS The slate of candidates for the 1999-2000 elections was presented as follows: Vice President/President: Lynne Davis-Gabriel (Private), Michelle Wu (Academic); Corresponding Secretary: Eve Valdivia (Private), Nancy Crossed (Academic); Asst. Treasurer/Treasurer: Leslie Lee (Academic), Myra Wilson (Private); Board: William Grady (Private), Odell Dehart (Federal). A move to accept the slate that has been given to us by the nominations committee passed. Elmo instructed Carolyn to be sure that the VP/President Elect are AALL members.

BRITISH LIBRARY The British are coming - that is the British Library will visit D.C. in February for the ALA mid-winter meeting. They want LLSDC to pre-promote (as opposed to an endorsement) the membership benefit. There was discussion of the cost. E. Dattalo will make an informational announcement and give the British library a mailing list. The offer is only good to Washington, D.C. libraries. A motion to proceed to investigate the member benefit agreement passed. It was suggested that as some point we ask the attorney to write a disclaimer stating that this is not an endorsement, rather a benefit to the members. There was discussion of opening doors to other vendors. It was decided to accept proposals on a case by case basis as benefits to the members.

SOCIAL RESPONSIBILITIES COMMITTEE The LLSDC/AALL Social Responsibility Committee interested in doing an event in July with the AALL meeting, such as reading in a library or Martha's Kitchen. Need something appropriate and need a large enough project. LLSDC will provide suggestions through E. Feldman.

LEADERSHIP TRAINING SESSION Carolyn has asked Martha Brown from AALL to speak at the Leadership Training Session in early May.

TOWN MEETING There was discussion on having the Town Meeting at a board meeting. The proposed ideas are: level of vendor involvement, electronization of the Society - putting *Dates to Remember* on the web site, and membership benefits. No decisions were made.

CLOSING BANQUET The Closing Banquet will be May 13th - Jim Heller, AALL President, will be the guest speaker.

TEE SHIRT DESIGN CONTEST There was discussion on the prize, \$40. The Board approved the prize and the contest will be announced in Law Library Lights.

ADJOURNMENT: The meeting was adjourned at 11:16 a.m. ■

**THE LAW LIBRARIANS' SOCIETY OF WASHINGTON, D.C.,
EDUCATION COMMITTEE PRESENTS**

1999 LEGAL RESEARCH INSTITUTES I AND II

The Legal Research Institutes are hands-on all day programs aimed at those working in law libraries who want to sharpen their research skills and non-law library personnel and paralegals with limited experience using basic American legal sources.

PROGRAM

Tuesday, March 30, 1999	Thursday, April 1, 1999
Primary Law - Cases	Legislative History Sources
Primary Law - Statutes	Administrative Law
Secondary Sources	Internet Resources
Looseleaf Services	Updating Your Research

LOCATION:

George Washington University
Jacob Burns Law Library
716 20th Street
Washington, DC 20052

TIME:

8:30 am - 5:00 pm

COST:

LLSDC members:\$30 each day/Non-members:\$75 each day/Limited enrollment
(Includes a morning continental breakfast and mid-afternoon snack)

Mail registration to: Jane Walsh, E.B. Williams Law Library, 111 G Street NW, Washington, DC 20001
(202) 662-9199. REGISTRATION BY MAIL ONLY : REGISTRATION DEADLINE: MARCH 15, 1999

1999 LEGAL RESEARCH INSTITUTES I AND II

Make check payable to: Law Librarians' Society of Washington, DC

Name _____ Telephone # _____ Fax # _____

Mailing Address _____

Please check: Legal Research Institute I, Tuesday March 30, 1999
 Legal Research Institute II, Thursday April 1, 1999

Please check: LLSDC MEMBER NON-MEMBER

REGISTRATION WILL BE CONFIRMED BY FAX OR MAIL.

NOTE: Contributions, gifts, dues or registration fees paid to the Society are not deductible as charitable contributions for Federal tax purposes.

WEST

PRINT PUBLICATIONS

Gaming Law Review, 1997-

Published bimonthly by Mary Ann Liebert Inc., Publishers, 2 Madison Avenue, Larchmont, NY 10538; 800/M-LIEBERT, Fax: 914/834-1388, Website: <http://www.liebertpub.com>. Price: \$455 per year.

This title covers developments in legislative, regulatory and judicial decisions affecting gaming at both state and federal levels in the United States and overseas. It covers many aspects of gaming law, including constitutional, corporate international and Native American law ramifications of developments in the industry. Various facets of the industry are covered — casinos, lotteries, sports wagering and card games

World Trade Organization Dispute Settlement Decisions: Bernan's Annotated Reporter, 1998-

Published by Bernan Press, 4611-F Assembly Drive, Lanham, MD 20706-4391; 800/274-4447, Fax: 800/865-3450, E-mail: query@bernan.com, Website: <http://www.bernan.com>. Price: \$75.00 per volume.

This multi-volume series contains the full-text decisions of all WTO disputes, with the court's analysis of each case. Detailed tables, a topical index, summary headnotes are included in each volume. Status reports of dispute settlement activity, such as consultation reports, dispute filings, appeals and settlement outcomes are also contained in

this set. Volumes 1-4 of this set are already available; Volume 5 will be available in early 1999.

ON-LINE SUBSCRIPTION

TIARA U.S. Treaties Researcher, 1998-

Updated six times per year by Oceana Publications, Inc., 75 Main Street, Dobbs Ferry, NY 10522; 914/693-8100, Fax: 914/693-0402, E-mail: info@oceanalaw.com.

Price: \$75.00 for 30 minutes, \$125.00 per hour. Annual subscriptions (currently available to academic institutions only): \$1200.00

This web product allows the researcher to search by country, subject or treaty name in its table of contents section, by word or phrase in its full-text search section and offers guided searching options using both index fields and full-text. Over 10,000 bi-lateral and multilateral treaties signed by the United States, from 1783 to the present, are available.

TITLE CHANGE

McGeorge Law Review, 1997-

Published quarterly by the McGeorge School of Law, University of the Pacific, 3200 Fifth Avenue, Sacramento, CA 95817; 916/739-7171, Fax: 916/739-7111.

Price: \$20.00 per year.

Formerly *Pacific Law Journal*, this new publication began with volume 29, issue 1 dated Fall 1997. The last issue of the previous title was volume 28, issue 4 dated Summer 1997. ■

EYE ON SERIALS

Susan Ryan

Georgetown Law Library

THE PRIVATE LAW FIRM LIBRARIANS SIS HELD A DUTCH TREAT DINNER on October 6 at Tony Cheng's Mongolian Bar-B-Que, where 21 people enjoyed fine food, watching its preparation, and conversation that continued all the way to the Metro and beyond. The November 19th Happy Hour at Garbriel Restaurant was an evening filled with food, friends and relaxing conversation, and was a delightful end to a busy work day.

The annual Holiday Party was held on December 2 at Dickstein, Shapiro, Morin & Oshinsky. Frances Durako, Kelly Vinopal and the other staff members graciously hosted this year's event. On behalf of PLL, I would like to thank them for the hospitality they displayed to all who attended. Thank you also to our corporate sponsor, WESTLAW, and to Mindy Klasky and the other members of the Social Committee for making it an exceptionally delightful evening.

Coming attractions in 1999 will include a museum tour, a performance of the play "Desk Set," a pot luck picnic and another Dutch Treat dinner.

EDUCATIONAL PROGRAMS

The PLL SIS co-sponsored a brown bag round table discussion with the ILL SIS on November 18, 1998, at Beveridge and Diamond to discuss the "Cooperative Buying Program." The Program is a long standing agreement between various law firms who have agreed to subscribe to specific state statutes, administrative codes, and law reviews in order to make them available for inter-library loan. (See article by Keith Gabel).

Future programs include brown bag lunches on the following topics: electronic reference, how the Internet is changing our libraries, library management issues and Internet usage policies. Managing the Digital Library will be the theme of the Spring program. If you would like to host one of these programs or have ideas or suggestions for other educational programs, contact Scott Larson, the Education Program Chair, at 202/789-6166 or Joan Sherer at 202/663-6770.

Join in the fun by attending one or more of these activities. Your continued participation is needed to make these programs successful. ■

PRIVATE LAW LIBRARIES SIS NEWS

**Joan Sherer
Wilmer, Butler
& Pickering**

